Stop Work Policy

Brief

<table>
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<tr>
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BRIEF

Policy Summary

This policy describes stopping work activities considered to be an imminent danger. An "imminent danger" is defined as any condition or practice that could reasonably be expected to cause death or serious injury, or environmental harm. This policy applies to all activities conducted at Berkeley Lab and to all off-site facilities operated by Laboratory personnel.

Who Should Read This Policy

This policy applies to all persons who work at or visit Berkeley Lab.

To Read the Full Policy, Go To:

The POLICY tab on this wiki page

To Read the EH&S Program Details, Go To:

http://www.lbl.gov/ehs/pub3000/CH01/CH01.html

Contact Information

Safety Compliance Program Manager
EHS&S Division

Policy

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Policy

A. Purpose

This policy describes stopping work activities considered to be an imminent danger. An "imminent danger" is defined as any condition or practice that could reasonably be expected to cause death or serious injury, or environmental harm. This policy applies to all activities
conducted at Lawrence Berkeley National Laboratory (Berkeley Lab) and to all off-site facilities operated by Laboratory personnel.

B. Persons Affected

This policy applies to all persons who work at or visit Berkeley Lab.

C. Exceptions

None

D. Policy Statement

1. All Berkeley Lab employees, affiliates, and contractors are responsible for stopping work activities considered to be an imminent danger. This policy applies to all activities conducted at Berkeley Lab and to all off-site facilities operated by Laboratory personnel.
   a. An “imminent danger” is defined as any condition or practice that could reasonably be expected to cause death or serious injury, or environmental harm.
2. Whenever an employee, affiliate, or contractor encounters conditions or practices that appear to constitute an imminent danger, such individuals have the authority and responsibility to:
   a. Alert the affected worker(s) engaged in the unsafe work creating an imminent-danger condition and request that the work be stopped.
   b. Call ext. 6999 to report the incident. Environment, Health, Safety & Security (EHS&S) Division staff will investigate it.
   c. Notify the immediate supervisor and/or responsible division/department manager (if known).
3. EHS&S staff will ensure that the supervisor or work lead is notified and will assist the supervisor in preparing a report to the EHS&S Division Director, describing the unsafe activity and identifying corrective actions and responsibilities.
4. Resumption of work will not proceed until after the condition has been evaluated and the appropriate remedial actions have been taken.

E. Roles and Responsibilities

All persons working at or visiting the Laboratory are expected to know they may take action as prescribed by this policy should an imminent danger situation arise.

F. Definitions/Acronyms

<table>
<thead>
<tr>
<th>Terms</th>
<th>Definitions</th>
</tr>
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<tbody>
<tr>
<td>Imminent Danger</td>
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G. Recordkeeping Requirements

None

H. Implementing Documents

<table>
<thead>
<tr>
<th>Document number</th>
<th>Title</th>
<th>Type</th>
</tr>
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<tbody>
<tr>
<td>PUB-3000, Ch 1</td>
<td>General Policy and Responsibilities</td>
<td>Program</td>
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I. Contact Information

Safety Compliance Program Manager
EHS&S Division
J. Revision History

<table>
<thead>
<tr>
<th>Date</th>
<th>Revision</th>
<th>By Whom</th>
<th>Revision Description</th>
<th>Section(s) Affected</th>
<th>Change Type</th>
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<tbody>
<tr>
<td>8/20/2012</td>
<td>0</td>
<td>W. Wells</td>
<td>Rewrite for wiki</td>
<td>All</td>
<td>Minor</td>
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Document Information

DOCUMENT INFORMATION

Title: Stop Work Policy

Document number: 07.01.006.000

Revision number: 0

Publication date: 8/20/2012

Effective date: 8/20/2012

Next review date: 8/20/2015

Policy Area: ESH General Policy

RPM Section (home): ESH

RPM Section (cross-reference):

Functional Division: EHS&S

Prior reference information (optional): PUB-3000 Chapter 1

Source Requirements Documents

- Contract 31, Appendix I, Environment, Safety and Health Standards for LBNL
- 10 CFR 851, DOE Worker Safety and Health Program Rule
- ES&H Core Policy, document number 07.01.001.000
- Integrated Environment, Safety, & Health Management Plan (PUB-3140)
- Worker Safety and Health Program (PUB-3851)

Implementing Documents

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