AD13 – Deprecating a Concept

A. Purpose:
This document explains how to deprecate a concept (requirement, document).

B. Who can do this procedure:
Persons who are RMS administrators.

C. Caveat
Though deprecating does not remove the concept from the system, it should not be invoked unless absolutely necessary. A person with administrative permissions may view the deprecated items (see How-to #AD12)
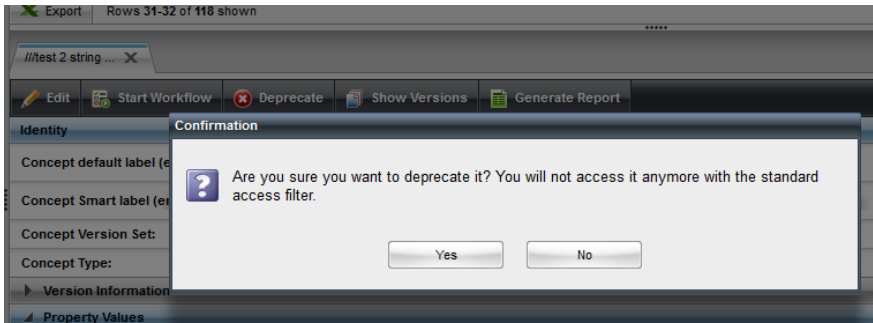
D. Procedure:
1. In Browser tab, search for a document or requirement.
2. Open detailed window.
3. Select "Deprecate"

4. Upon selecting "Deprecate", this message appears.

If you are absolutely sure, hit "Yes".
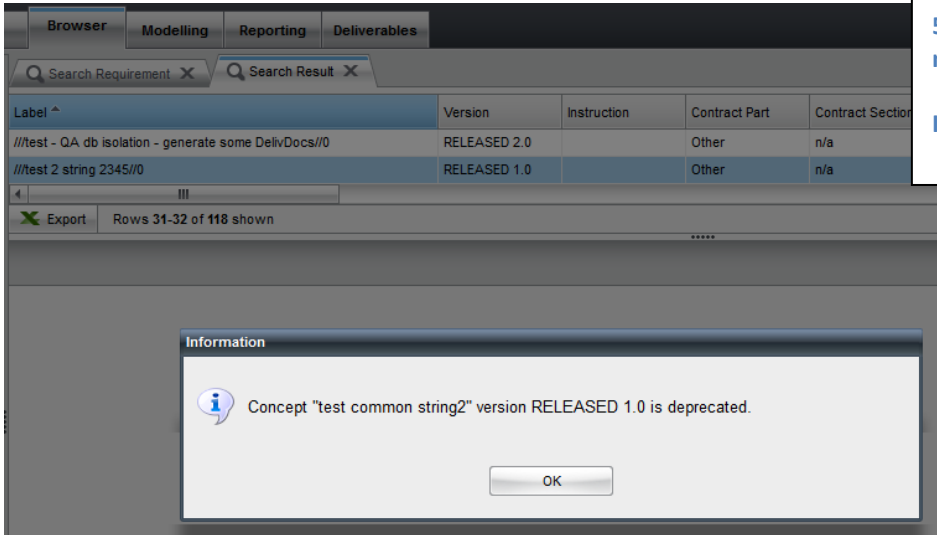
5. Upon selecting "Yes", this message appears.

It's "gone".

Follow How-to #AD12, View Deprecated Concepts (video or text), to verify that the item has been deprecated.

D. Revision History

Revision	Date	Who	Description
0	11-28-2014	L.J. Young	Initial