



Meeting Minutes

Facilities Directorate Zero Accident Council
November 10, 2011

General Comments and Announcements

- Safety Spot Award Program Approved
 - \$25 if caught working safely
 - Issued by Supervisor
 - Outstanding or noteworthy safety behavior including helping others, stopping work when warranted
 - Those who model safe behavior
 - Individuals who demonstrate habits or work practices that are over and above that integrates ISM or prevent at risk behaviors
 - Suggestions or work practices that eliminate a hazard through an engineering solution, or implement an effective administrative control
 - Expected roll-out next month
- Issued by Supervisor
 - Outstanding or noteworthy safety behavior including helping others, stopping work when warranted
 - Those who model safe behavior
 - Individuals who demonstrate habits or work practices that are “over and above” that integrates ISM or prevent at-risk behaviors
 - Suggestions or work practices that eliminate a hazard, substitute a less hazardous process or material, mitigate the hazard through an engineering solution, or implement an effective administrative control
- Expected roll-out next month

Expectations: Zero Injuries

- 9 First Aid injuries YTD (2 maybe recordable)
- Continue to have strains and sprains and back and neck injuries
- Warm up your muscles before you start work with light stretches, and watch your overall health
- Issues and near-misses must be reported **immediately** to your supervisor

Our goal and our expectation for Facilities are zero serious (recordable, lost time) injuries

- Many things we need to do to realize this achievement
- Companies with strong safety cultures believe this is achievable
- Thousands of companies work years without a serious injury

Just ask workers at:

- Adolfson & Peterson Construction: 3.5 million hours no injuries
- DPR Construction: 3 years, 1 million hours no injuries
- Nibbi Brothers Construction: 2 years and 1.25 years, 1 million hours
- Mead Construction: 4.5 years, 350, 000 hours no injuries
- Intel Fab Project: 6.5 million hours no injuries

Lack of serious injuries:

- Avoids production delays
- Supports science
- Fosters positive perception
- Prevents suffering
- A measure of a professional organization

Saying we believe is just the start:

- Must be supported by action at every level
- Supervisors must model safe behavior
- Message must be consistent and not compromised
- At risk behavior must be identified and corrected

How We Achieve Zero Injuries

- Report injuries immediately
- Take personal responsibility
- Teamwork
- Watch out for your coworkers
- Safety attitude, perceptions, values
- Watch for Injury Precursors
- Build safety into each task

While no one wants injuries, the real goal is to sustain safety processes and develop a culture that does not allow for injuries. Injuries are NOT part of the job and the fact that we deal with hazardous tasks each day is not an excuse. **Zero Injuries are achievable and expected!**

Roundtable Session

- There was some discussion about the best way to ensure workers report their injuries, sending positive instead of negative messages, and that there were no other safety observations, issues, complaints, or suggestions discussed by the DZAC members. All were reminded to take the training back to their groups and to forward the sign-in sheets to Janice Sexson/Lisa Sangmaster.

Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on Thursday, December 1, 2011.

Reminder to Everyone

- You have the right to work in a safe environment
- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely

