



Meeting Minutes

Facilities Directorate Zero Accident Council June 2, 2011

Opening Remarks – Steve Black

- LBNL is required to have an Emergency Evacuation Plan for each building. This is in the process of being done.

Emergency Preparedness – Gene Tucker

- Each LBNL Building Required to Have an Emergency Plan
 - Establishes Emergency Organization
 - Lists Employee Responsibilities
 - Master Document to Emergency Response Guide
 - Building 76 Plan on Facilities Web
 - Other Building Plans to be Developed
- Building Emergency Team (BET)
 - Provides Immediate Response to Emergencies
 - “In Charge” During emergency Situations
 - Identified by Labeled Vest
 - Second Call after 911 (if Safe)
 - x6722 or 6985 or 5175
 - Plaque on Outside of Cube
- Responsibilities Include:
 - Personal Responsibility for Safety
 - Know How to Report Emergency
 - Evacuate Immediately; Know Routes, Assembly Area
 - Report Injured Left Behind
 - Know Location of Pull Stations
 - If Supervisor, Orient Employees to Content of Plan
- Bomb Threat
 - Write Down Time and Exact Words
 - Dial 7911 or 911 if From Cell
 - Notify BET
 - Do Not Touch Suspicious Object
- Earthquake
 - Drop, Cover, Hold (Do Not Run Outside)
 - Evacuate if Appropriate
 - Move to Open Area Away from Buildings, Trees, Power Lines if Outside
 - Do Not Re-enter Buildings Until Cleared
 - Do Not Drive Off Campus Until Roads Declared Safe

- Evacuation
 - Upon Hearing Signal, Evacuate Immediately
 - Go Directly to Assembly Area or Alternate
 - Take Car Keys
 - Remain at Assembly Area – Do Not Re-enter Until Authorized
- Fire
 - Evacuate People in Immediate Area
 - Pull Fire Alarm
 - Notify 7911 or 911
 - Fight Small Fire Only if Trained
 - Close Doors if Safe
 - Do Not Elevators
 - If Wildland Fire, Wait for Instructions
- Injury or Illness
 - Dial 7911 or 911 if Serious
 - Notify BET
 - De-energize Electrical in Case of Shock if Safe
 - Begin first Aid if Trained and Appropriate

Location of New Emergency Evacuation Assembly Areas – Bernie Canio

- See attached

Go Bag – Rose Hoffman

- Emergency blanket
- Flash light
- Medications
- Car keys
- Sun block
- 1 yard of cord/ribbon
- Band-aids
- Glowstick
- Whistle
- Disposable gloves
- Hand sanitizer

Guest Speaker – Dan Lunsford

- Emergency Preparedness Leadership - **Colonel Rick Riscorla, USA**
- “Knowing what needs to be done...And doing it.”
- Born in 1939 in Hayle, Cornwall United Kingdom
- Enlisted in the British Army in 1957, with a Parachute Regiment, and then served with an intelligence unit in Cyprus
- Served with distinction in Rhodesia as a member of the British South African Police
- Served with honor as a Lieutenant, United States Army in Vietnam
- After Vietnam became U.S. citizen and earned law degree
- Retired from USA Reserve in 1990
- **Rick Riscorla, Security Chief, Morgan Stanley**
- Joined Morgan Stanley in 1985 as Security Chief
- As early as 1990 planned for Truck Bomb attack in basement of WTC
- Warned Port Authorities who ignored him
- Was the key employee in evacuating entire building
- Was last person out of the building

- Planned for plane crash into WTC from his risk assessment
- Warned Port Authority, but was ignored
- Persevered with Morgan Stanley executives
- Conducted quarterly and extensive evacuation drills
- Facilitated lights and ventilation in stairwells
- **Riscorla's Response**
- AA Flt 11 hits WTC 1 (North) at 8:48am
- WTC 2 (South) orders a "shelter in place"
- Riscorla immediately sounds his bull horn and orders Morgan Stanley evacuation
- 2,800 employees (20 floors) in WTC 2 and 1,000 employees in WTC 5
- Kept people calm and sang "God Bless America" as employees entered stairwell
- Riscorla was seen as high as the 72 floor down to the 10th floor. *"Today is a day to be proud to be American" and that "tomorrow, the whole world will be talking about you."*
- In 2009 Secretary of State Colin Powell stated, *"What makes some people react like this, God only knows. In Rick's case, you always expected it."*
- "Above and Beyond Medal" Highest civilian award
- **3,700 Saved** - Morgan Stanley employees evacuated safely
- **6 Deaths** - Morgan Stanley employees
- So when someone tells you,
"I don't have time for an evacuation drill" **Think of Rick Riscorla**

"Knowing what needs to be done...And doing it."

Introduction of Building Emergency Team – Gene Tucker

Bernie Canio	Marissa Smithiwck
Paloma Vils	Carol Earls
Roby Berninzoni	John Kpaka
Janice Sexson	Gene Tucker
John Wunderlich	Lisa Hunt

Roundtable Session

- B50B Basement exit doors covered parking under B50 yellow lines and stop on the ground are faded out and cars can't see you existing building.
- B50B 3rd floor exist doors near 50 auditorium and 50F/50A floor tiles are deteriorating and are a tripping hazard, check for asbestos.
- Emergency evacuation plan for Guest House.

Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on August 11, 2011

Reminder to Everyone

- You have the right to work in a safe environment
- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely



Directorate Zero Accident Council

Safety issues requiring immediate resolution should be raised upon discovery and not delayed until the monthly meeting.

Issues to bring forward are:

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