



## Meeting Minutes

### Facilities Directorate Zero Accident Council

November 11, 2015

#### Items of Interest

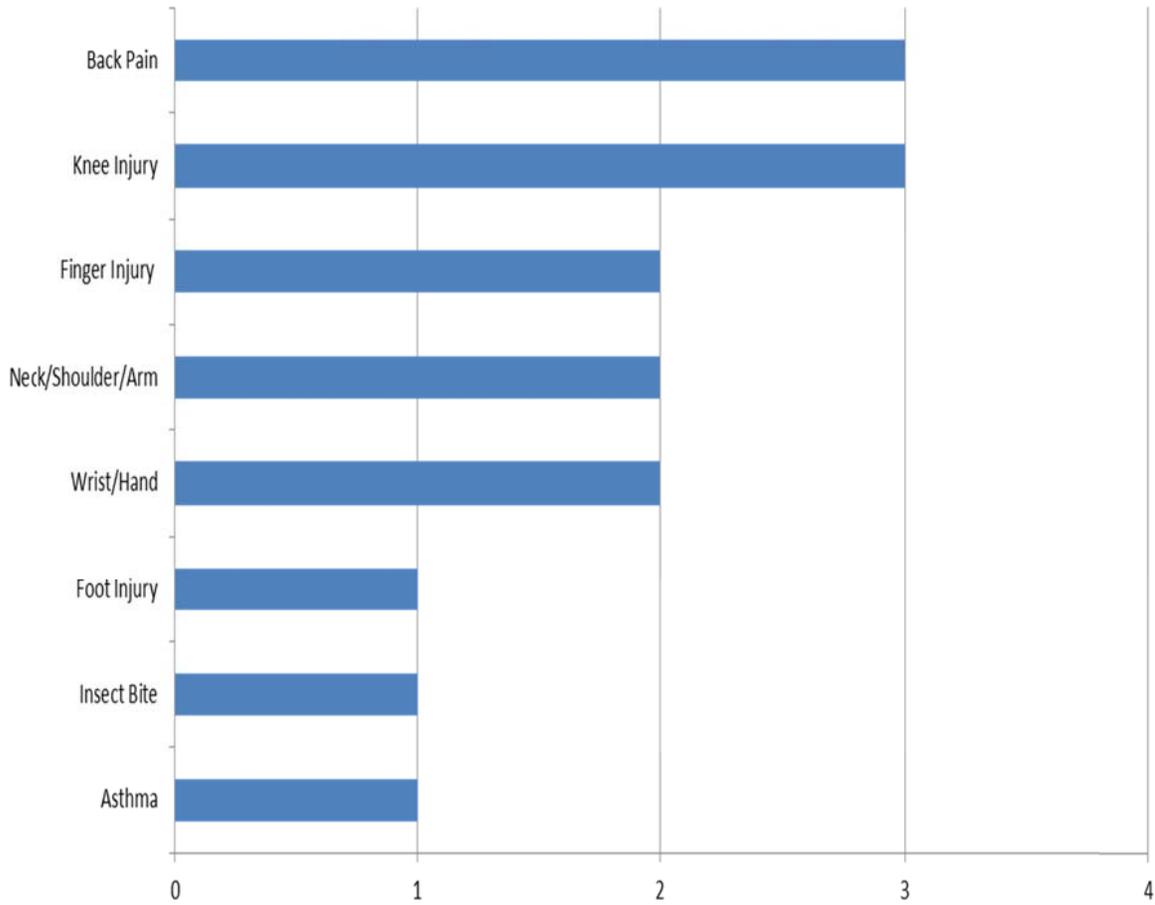
##### Review of DZAC Purpose and Expectations

- Bring safety suggestions, complaints or concerns from your workgroup directly to Senior Management
- Communicate status or resolution of concerns back to your workgroup
- Present the DZAC training subjects to your workgroup – 10 minutes
- Sign-in sheets are returned to Lisa, Janice, Gene
- Your responsibility to arrange for replacement if unable to attend meeting

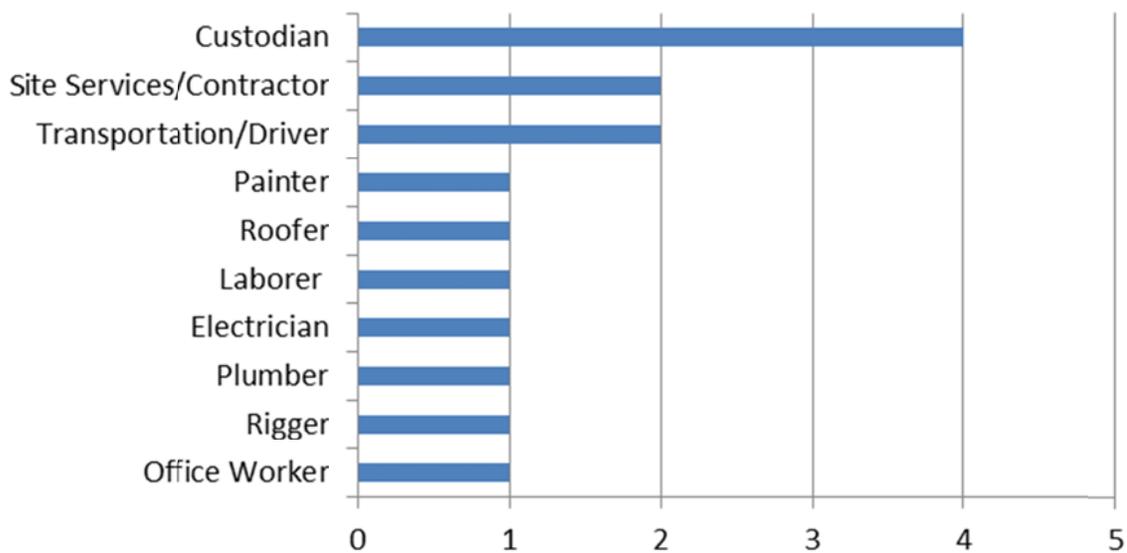
##### Injury Updates:

- Previously reported Hearing Loss determined to be incorrectly evaluated-Not Recordable
- 6/18/2015-Custodian First Aid-superficial abrasion on arm
- 7/13/2015 Painter Insect Bite-Recordable
- 7/15/2015 Finger Avulsion-subcontractor-Recordable
- 8/6/2015 Driver Knee injury-Recordable
- 8/6/2016 Custodian thumb laceration-First Aid
- 8/17/2015 Laborer-Back
- 8/18/2015 Custodial Leg Contusion-First Aid
  - Trash can fell on leg
- 8/18/2015 Custodian Back Strain-Recordable
- 8/24/2015 Painter Insect Bite-First Aid
- 8/25/2015 Utilities Insect Bite-First Aid
- 8/27/2015 Roofer Knee Injury-Recordable
- 9/16/2015 Carpenter splinter-First Aid
- 9/16/2015 Groundskeeper arm pain-First Aid
- 9/16/2015 Asthma-Recordable Injury
- 9/28/2015 Custodian Back Pain-Recordable Injury
- 10/8/2015 Driver-Recordable Injury

## FY 15 Recordable Injuries by Effected Body Parts



## FY 15 Injury by Craft



#### DZAC Charter

- Representatives carry forward issues and concerns
- Communicate DZAC activities, resolution, status
- Rotation of representatives
- When they cannot attend, representatives are encouraged to send a delegate

#### DZAC Report Card

Safety issues requiring immediate resolution should be raised upon discovery and not delayed until the monthly meeting

#### Today's Discussion:

- DZAC Homework to be called DZAC Participation/Feedback
- Injuries to be presented by Supervisor
- DZAC Meetings to be changed to one hour every other month
- Theme of the Month – Catchy Phrases (Safety)

#### Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on Wednesday, December 9, 2015

#### Reminder to Everyone

- You have the right to work in a safe environment
- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely



