



Meeting Minutes

Facilities Directorate Zero Accident Council

June 10, 2015

Opening Remarks – Reva Nickelson

- June is garage door safety month – check your garage doors and make sure they are safe and up to code
- People are not parking in the lines and not pulling forward enough in there parking spots

Items of Interest

Review of DZAC Purpose and Expectations

- Bring safety suggestions, complaints or concerns from your workgroup directly to Senior Management
- Communicate status or resolution of concerns back to your workgroup
- Present the DZAC training subjects to your workgroup – 10 minutes
- Sign-in sheets are returned to Lisa, Janice, Gene
- Your responsibility to arrange for replacement if unable to attend meeting

Extension Cords and Outlet Safety

- About 4,000 extension cord-related injuries yearly
- 50 result in death
- Half are lacerations, contusions, sprains from tripping over cords
- Daisy chaining
 - Longer cords means voltage drop or voltage loss
 - Could result in damage to the item or create a fire hazard
- Worn/frayed cords can start fire or cause electrocution
- Look for ground pin
- Periodically touch cords
 - Warm or hot you may have the wrong size cord or there may be a problem with the wiring in the cord
- Never run a cord under a carpet or rug
- Overloaded power strips and outlets can also be a hazard
- Outlet extenders can change your two-socket outlet into six
 - Be cognizant of the number of amps plugged into the converter/power strip
- Cords labeled “indoors” should not be used under decks, covered porches or anywhere else
- Never connect power strips to extension cords
- Look for your UL listing

- Check your home extension cords
- March 2014 - April 2015 There have been 67 LBNL at - risk extension cord findings
 - Frayed or worn
 - Missing ground pin
 - Pinch point
 - Draped over metal

Action Items

Issue	Solution	Location	Reported Date	CATS #	Status	RI
Sidewalk below B15 buckling-trip hazard		B 15	13-May-15			
Worn signage on electrical pads		Site wide	11-Feb-15			Tom Caronna
Access to pumps with tools is difficult	D Galvez placed a work order to do a feasibility study-Janice will enter into cats following the study	Hill above Wilson slide	October 8th		In Progress	Stan Tuholski
Traffic issues B 15-Ca government parking be put in	Employees advised to take pictures of cars/license plates and notify cars/license plates/notify protective services/Mike Wisherop	Site wide	May-14		Resolved	Mike Wisherop
B 48 Rocks fall on sidewalk	Entered into CATS to find solution	B 48	9-Apr-14	9693	Resolved	Tammy Thompson
B 77 Possible unsafe work conditions	Entered into cats to find solution	B 77	9-Apr-14	9634	Pending Funding-Stop Work Status	Tom Price/Safety Group
Too many interviews for small injuries	Eliminate injury reviews for minor incidents		12-Mar-14	NA	Resolved	Janice Sexson
Too many injury interviews/per injury	Track and resolve		12-Mar-14	NA	Resolved	Janice Sexson

Today's Discussion

- Use proper fasteners for cords. Do not use binder clips.
- Outlet boxes should be replaced after 10 years. Check bottom of outlet box for expiration date.

July Discussion Points

- Inviting Mike Wisherop and Al Benitez to discuss parking, traffic and security issues.

Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on Wednesday, July 8, 2015

Reminder to Everyone

- You have the right to work in a safe environment
- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely

