



## Meeting Minutes

### Facilities Directorate Zero Accident Council

February 11, 2015

#### Opening Remarks – Jim Dahlgard

- Life can change quickly and hazards can appear suddenly - be prepared

#### Items of Interest

##### Review of DZAC Purpose and Expectations

- Bring safety suggestions, complaints or concerns from your workgroup directly to Senior Management
- Communicate status or resolution of concerns back to your workgroup
- Present the DZAC training subjects to your workgroup – 10 minutes
- Sign-in sheets are returned to Lisa, Janice, Gene
- Your responsibility to arrange for replacement if unable to attend meeting

#### January Injuries

- 1/8/2015 Custodial first aid
  - Pain in right hand
- Two other first aids were not work related

#### FY 2015 Recordable Injuries

- Electrician-Awkward panel lift-ligaments at neck sprain
- Custodial-Misstep-Foot injury
- Plumber- Kneeling to stand slip-Hamstring
- Driver-Hand pain-carpel tunnel

#### Action Items

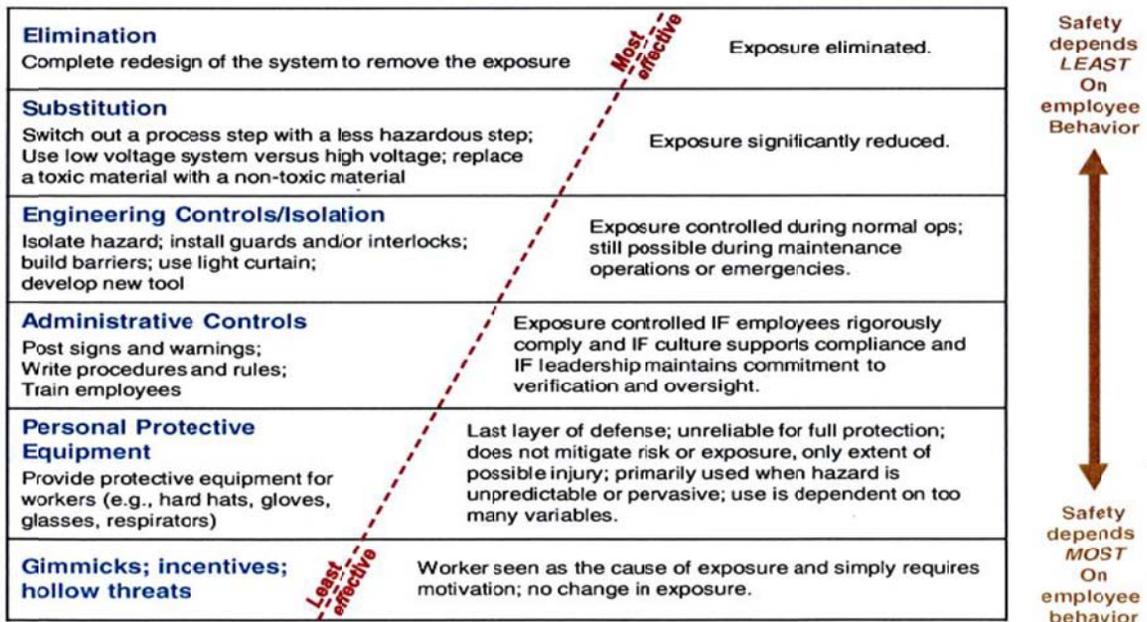
- Access to pumps with tools is difficult - In Progress
  - D Galvez placed a work order to do a feasibility study-Janice will enter into CATS following the study.
- Dock at B 33 Overloaded with cages little room for deliveries - Completed
  - The cages are placed per regulatory requirements. Issues has been added to the list of items to be discussed as a lessons learned during project review inconsideration for future projects.
- Remodeling review needs to include assurance of access for maintenance – Resolved
  - Assess review has been incorporated into the project development process.

- B 90 one individual often gets 100 lb. servers delivered-up stairs – Resolved
  - Janice spoke to Susan Synarski determining if the heavy servers can be delivered directly to B50 which is where they will end up going once they are worked on or backup plan to find a secure place to have them delivered on a lower floor.
- Hill 17 drainage ditch overfill with loose soil - Resolved
  - A geotechnical engineer reviewed this hillside this past August and did not express concern about the potential for large rocks falling down the hill. He walked the site with a vendor for soil netting.

### Hierarchy of Controls

- Elimination
  - Substitution
  - Engineering
  - Warning Administrative
  - PPE
- These levels of controls consist of the Elimination of the hazard, Substitution of a lesser hazard, Engineering Controls, Warnings and Administrative Controls, and at the lowest level, Personal Protection Equipment.
  - Top three controls: Elimination, Substitution, and Engineering are the most effective and most sustainable controls because they rely least on human intervention or performance. The remainder relies greatly on human performance.

## Leverage The Hierarchy of Controls



## Roundtable February Discussion Points

### Safety Culture-Safety Attitudes

- Where do you think we are?
  - Strong Safety Culture. It is the way of life.
- Do you think safety gets in the way of work?
  - Safety might interfere at times, it makes the job longer.
- What are the attitudes, beliefs, perceptions and values that your group share in relation to safety?
  - Safety is a good thing. Looking out for each other.
- Is there mutual trust?
  - Comments indicate mutual trust.

### New Items

- Install Concrete Walkway B62/66 - Status – Janice checked and the walk way is under engineering design at this time.
- Throughout Hill - Electrical Pad Signs are worn out, can't read, rusted out – Tom Caronna will follow through on this.
- Ground plugs up or down – should not have metal against wall near them – Level one email sent out about this subject.

## March Discussion Points

**In March each group to come up with at least one future discussion point.**

### Consider:

- Current lab events
- Injury related discussion points
- Process changes that could impact safety
- Work area safety
- Work Load Safety
- Work Planning

**Stop thinking of this as a safety meeting and start thinking of this as a safety problem solving committee.**

### Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on Wednesday,
- March 11, 2015

### Reminder to Everyone

- You have the right to work in a safe environment
- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely



