



Meeting Minutes

Facilities Directorate Zero Accident Council July 13, 2012

Opening Remarks – Ken Fletcher

- Report Injuries Immediately
- Notify WPC x6274 for all Incidents

Items of Interest

Review of Purpose and Expectations

- Bring safety suggestions, complaints or concerns from your workgroup directly to Senior Management
- Communicate status or resolution of concerns back to your workgroup
- Present the DZAC training subjects to your workgroup
- Sign-in sheets are returned to Lisa, Janice, Gene

Safety Spot Awards Issued In June - July:

- Bill Kenney - Preventative Action
- Tom Bennett - Pointed out Safety Hazard
- Nancy Huppler - Handling of Safety Issues at B4

Expectation: Zero Injuries

- 11 recordable injuries for this fiscal year. Trend improving.
- The injury rate adjusts for comparative purposes the number of recordable injuries against the hours worked. We are beginning to trend back down.

Hazards of Rushing – See handout

Safety Issue Discussion:

- Dedicate parking spots for Maintenance Vehicles. Possibly using Blue Triangle Parking
- Cyclists on hill not following rules – no helmets, not using stop signs and yield signs, going faster than speed limit. Matter under discussion in Traffic and Transportation Safety Committee: meeting with bicycle community to effect changes.
- Gems – people driving without seat belts
- Using Electric Trucks instead of Gems

Forwarding DZAC Information

- Reminder to turn in your review sheets before our next meeting on Thursday, **August 2, 2012.**

Reminder to Everyone

- You have the right to work in a safe environment

- You have the right to tell anyone at any level that they are not working in a safe manner
- You have the right to stop a job if it's not being done safely

