

## Minutes of the NS Division ES&H Committee

March 25, 2008

**Attendees: Brian Fujikawa, Paul Fallon, Leo Greiner, Larry Phair, Jorgen Randrup, Frank Rosado, Linnea Wahl, Marty White**

Draft of EH&S Progress Report to NSD Director

- Discussion of 38% JHQ compliance; Percentage is low due to short term guests; JHA should help resolve this issue
- Annual reminders will go out to those that need to take JHA
- Notifications go to supervisors, then director
- Safety meeting in June ~ Marty will push for all compliance to be done
- This is our first progress report being submitted to NSD Director ~ Based on our initiative; Not requested by James Symons
- One issue is safety walk a rounds = 83% compliance; Certain people just are not doing inspections; Director has been notified and will be contacting these people
- Progress report is a good communication tool and proves that we have a safety committee
- Add to progress report that a number of spaces were not inspected and this is a concern to the committee

Status of JHA

- Admin and RNC Groups have started submitting JHAs
- Committee is talking to program heads to see what groups will have similar JHAs ~ Assessments are also completed at this time
- More hazardous groups will be addressed next (B88)
- Heino's group also needs to be scheduled
- INPA scheduled for this week

Glove Boxes & Fume Hoods

- Cave 4C has not been inspected ~ Not on list; This is only used on an "as-needed" basis ~ Maybe once per year?
- Seabury is OK with signing off on this
- Some confusion on what needs to be done with this; Maybe retire old glove box and replace; Marty to get clarification from John Seabury on this

AHD Coming Up For Renewal

- System is now totally electronic
- PI is now reminded to go in and update info and get proper approvals
- Are AHDs posted at experiment locations? Will check on this