

Minutes of the NS Division ES&H Committee

October 19, 2006

Review of minutes from May Meeting

1) Self-Assessment Review

- Paul met with compliance team in August
- All grades were “green” except for RWA violations
 - o Three Level 2 violations
 - o See report for details

- It might be a good idea to use these safety meetings as an opportunity to plan for the next review

2) McCallum-Turner Review

- About 200 people at LBNL were interviewed
- A first draft report has been provided
- Report encourages NSD to be clear on roles and responsibilities
- Action planning is the next step
- NSD and B88 review was done at the end of the visit
- Report shows some concern that there is no controlled access to keys at B88
- How does B88 staff ensure all procedures are carried out correctly?
- NSD is now looking for a full-time EH&S Coordinator

Action Item: Final report to be submitted soon

3) RWA Findings/Violations (L. Wahl)

- Identification of findings: Level 1, 2, and 3
- Consecutive findings at one Level roll up to next Level (see handout)
- Level 3 findings have serious consequences
- Most of our Level 1 findings were related to surveys not being submitted

4) Role of the Safety Committee

- Achieve Integrated Safety Management for Nuclear Science Division
- Ensure communication between Management and Staff on EH&S issues
- Audit and review Division controls and procedures to protect personnel
- Solicit feedback and make safety improvements as needed
- Respond to special needs and events
- It is important to look at the roles of the Safety Committee and discuss how these activities can be carried out
- Suggestion: Take two items and focus on improving them for the next month
- First two items: CATS & JHQs

5) Electronic input of AHDs

- Some issues with AHD database
- NSD has seven or eight AHDs

- Try to focus on one per month
- Discussion of who has access to what; Who can make changes to AHD

6) Action Items

- List of NSD AHDs to be submitted to database
- Examination of JHQs
- List of CATS findings to be resolved
- Workspace inspections?
- Next Meeting: 11/16/2006