Appendix B - ILA Policy and Procedure
MLA Decision Tree – Scientific Staff

1st Tier:
Is the proposed MLA Contract 31 activity?

2nd Tier:
What is the purpose of the MLA?

3rd Tier:
Why does the employee need to have a campus appointment to perform the work?

4th Tier:
Will appointment result in future funding?
Will LBNL gain expertise as a result of appointment?

Examples of responses to 3rd tier questions that meet MLA criteria:
1. Work cannot be performed at LBNL and requires campus appointment due to access to:
   - Human trials
   - Necessary equipment
   - Computing information
   - Proprietary information / IP

2. PI needs to be co-located due to:
   - Use of Research Center facilities
   - Project management / supervisory responsibilities

Questions to consider when responding to 4th tier questions:
1. What is the Institutional benefit?
2. What type of research?
3. What is the size and age of the program on campus?
4. Why is the sponsor awarding campus rather than LBNL?

* Appointments that fall into the 4th tier require LBNL Deputy Director review and approval

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