

## TELEPHONE FEATURES

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### **HOLD/ALTERNATE TWO CALLS, USING STE**

To place a call on hold:

- 1** Press the switch hook.
- 2** You should hear, "Enter. Enter."
- 3** Press **\*** **4** .
- 4** The call should now be on hold.

To retrieve a call from hold:

- 1** Lift the handset.
- 2** You should hear, "Held. Held."
- 3** Press **\*** **4** .
- 4** You should be reconnected with the call.

To alternate between two calls:

- 1** Press **\*** **4** .
- 2** You should hear the dial tone.
- 3** Dial the second phone number.
- 4** Press the switch hook.
- 5** Press **\*** **4** .
- 6** You should be reconnected to the first call.