

# Performance Management Process 2020

<b>June 1<sup>st</sup></b>	<b>Eligible employees</b> receive self-assessment via e-mail
<b>June 22<sup>nd</sup></b>	<b>Employees complete</b> self-assessment
<b>August 14<sup>th</sup></b>	<b>Performance review meetings begin</b>
<b>August 21<sup>st</sup></b>	<b>Complete HelloSign</b>
<b>August 28<sup>th</sup></b>	<b>Final Deadline- Supervisors and Employees</b> have met and electronically signed performance review – Process Complete.

*\*Subject to change based on the completion of Laboratory Management review and authorization.*