## **LSD Procurement Request Form**

							Date	of Request:			
Req	uestor Info	rmatio	n								
Requestor Name:											
Requestor Employee ID:											
Requestor Phone:											
Project ID:											
Project ID's PI Name:											
Ven			Information			_					
Vendor Name:											
Vendor Phone:						_					
Ship to Name:			_			_					
Ship to Location:											
Date needed:											
Req	Requested Items Information (use another request form if more lines are required)										
	Catalog #	Descr	iption including u	nit of measu	ıremer	nt (each, ounce, etc.)	Qty	Unit Price	Catego	ory	
1											
2											
3									<u> </u>		
4											
5											
6											
	Do any of these items use electrical power? If yes, are they NRTL or UL Listed?										
General comments about order (include details, quote info, etc.)											